

**Commerce & Trade Action Team**  
**Meeting Notes**  
**February 25, 2004**

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**Attendance**

John Stoker, Susan Gorski, Joe Pacella, Pauline Misjak, Cheryl Rooker, David Wresinski, Andy Ziegler, Tom Frazier, Tonia Ritter, Bob Chaprnka, Tim Hoeffner, Phil Kazmierski, Jim Dunn, John Taylor, Bob Johnson, Regine Beauboeuf, Sean Brosnan, Tom Maki, and Sara Smith.

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**Meeting Overview**  
*(25 words or less)*

Bob Johnson opened the meeting with a review of the previous meeting. There was a general review and discussion of the issues, goals and action items which resulted in a consensus of those issues, goals, and action items with some modifications and additions.

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**Meeting Notes**

1. Review and discussion on action items listed in previous meeting minutes. Consensus was obtained.
2. Discussion on the “final” actions adopted at the Transportation Summit. Bob Johnson asked for a consensus for the team to focus on the “final” issues, goals, and action items and stick to them. Discussion followed. A proposal was made to accept the four final issues with flexibility to adopt other goals and actions as may become necessary, but the team will recognize the spirit of the Summit to keep the “final” goals and actions as adopted by the Transportation Summit. Consensus was obtained.
3. It was suggested the team break into four subcommittees, each taking one of the issues and then try matching the goals and actions that may apply to the specific issue. The subcommittees broke into groups for the assignment. The subcommittees reported the following:
  - Issue No. 1 – all goals and actions apply except modify action no. 2 to include “across and between”.
  - Issue No. 2 – goals 1 and 3; issues 3 and 4 and add issue no. 10 from the Summit scoring sheet.
  - Issue No. 3 – all goals apply and add no. 9 from the scoring sheet. Actions 1, 2 and 4 apply and add issue no. 10 from the Summit.
  - Issue No. 4 – all goals apply. All action items apply except modify action no. 4 to include “port of entry”.

Consensus was obtained on the above.

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**Action Items**

1. Need to modify the action items handout for the changes in 3. above and add a sheet for new action item no. 10.
2. Subcommittees on issues 1 and 4 will meet prior to the next meeting and present a draft of the tasks associated with the respective issues for review and discussion by the team.

3. Bob Johnson to extend an invitation to MEDC to become a part of the team.
  4. Dave Wresinski will contact FHWA and extend an invitation to become a part of the team.
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**Proposed  
Agenda Topics  
For Next  
Meeting**

5. Subcommittees on issues 1 and 4 will present a draft of tasks for action items to the team for review and discussion.
  6. Draft agenda for the next meeting.
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**Next Meeting  
Dates**

1. Friday, March 5, 2004, 12:30 – 4:30, Aeronautics Commission Room
2. Friday, March 19, 2004, 9:00-12:00, Southfield Location TBA
3. Friday, April 2, 2004, 9:00-12:00, Aeronautics Commission Room
4. Friday, April 16, 2004, 9:00-12:00, Southfield Location TBA
5. Friday, April 30, 2004, 9:00-12:00, Aeronautics Commission Room
6. Friday, May 14, 2004, 9:00-12:00, Southfield Location TBA
7. Friday, May 28, 2004, 9:00-12:00, Aeronautics Commission